



Confirmation of:	<input type="checkbox"/>	Conference	Date Held:	14 November 00	1:30 p.m. (Alaska)
	<input checked="" type="checkbox"/>	Teleconference	Date Issued:	16 November 00	
	<input type="checkbox"/>	Other:	Prepared by:	Jacobs Engineering Group Inc.	
			Place:	Anchorage, Alaska	
Subject: MOU Work Group Biweekly Teleconference – Annette Island					

Participant	Organization	Phone
Beyette, Garth	Federal Aviation Administration	907.-271-3355
Gysler, Carl	Federal Aviation Administration	907-271-5931
Ingold, John	Jacobs Engineering Group, Inc.	907-751-3399
Mandan, Mary	Metlakatla Indian Community	907-886-4200
Meyer, John	Ridolfi Engineers	206-682-7294
Swearingen, Sam	Federal Aviation Administration/Reliance	907-271-3352



MEETING MINUTES

Action Required By	Agenda Item No.	Discussion
		<p>These are the notes from the MOU Work Group Biweekly Teleconference.</p> <p>The following agenda was followed:</p> <p>1.0 Roll Call</p> <p>2.0 Agency Information and Schedules</p> <p> 2.1 BIA</p> <p> 2.2 FAA</p> <p> 2.3 MIC</p> <p> 2.4 USAED</p> <p> 2.5 USCG</p> <p>3.0 Action List</p> <p>4.0 Discussions and New Issues</p> <p> 4.1 Scheduling Community Newsletter (Lyn)</p> <p>5.0 C-3 Plan</p> <p> 5.1 Teleconference to discuss C-3 update</p> <p>6.0 Newsletter Articles/Website Update</p> <p>7.0 Teleconference/Meeting Schedule</p> <p>8.0 Closure</p>
	1.0	Roll Call – (see attendee list above)
	2.0	Agency Information and Schedules
	2.1	BIA – (Not present)
	2.2	FAA – (Beyette) <ul style="list-style-type: none">CH2Mhill is on Annette Island until Thursday this week to resample 32 monitoring wells. The original water samples were not extracted on time at the lab. Lab paid the resampling costs without question.Russ Renk is also working with crew on the island until Thursday.

	2.3	MIC – (Mandan) - No information
	2.4	USAED – (Not present)
	2.5	USCG – (Not present)
	3.0	Action List • See action list. (Partial review of FAA action items due to limited attendance.)
	4.0	Discussions and New Issues
	4.1	Scheduling Community Newsletter (Lyn) • Jacobs is ready to start production of the community newsletter next week and is seeking input from the work group for ideas and content. One possible approach is to develop the first mailout newsletter with information from the briefing paper presented to the MIC council in October. • Beyette suggested a draft newsletter be sent first. • Geysler suggested a paragraph by the Mayor (as a prologue) be included in the newsletter to put it in context with the local residents. • Mandan recommended the first revision be edited by Jeff Benson.
	5.0	C3 Plan • The C3 data sheets review was completed by FAA, Russ Renk. Comments are in review with Jacobs. • Meyers would like to know when backup sheets will be available for everyone to see. Beyette said they should be ready soon and that they will be posted on the FAA website. • Meyers recommended combining regular issues with C3 plan update during 28 November 2000 teleconference.
	6.0	Newsletter Articles/Website Update • MALESHK article deadline is November 21.
	7.0	Teleconference/Meeting Schedule • Next MOU teleconference is scheduled for 28 November at 1:30. • Next MOU Work Group meeting in December, possibly located in Palm Springs, CA. To be determined. • Teleconference for C-3 plan update will take place on 28 November 2000 after the regular bi-weekly agenda is completed.
	8.0	Closure • Teleconference ended at 2:00 p.m.